

International School of Dakar

ISD CORE Values: Creativity, Open-Mindedness, Responsibility, and Excellence



Greetings Parents of High School Students,

As part of the High School at ISD, students are given a computer device to give them better access to resources and communication tools both on and off campus. This device is owned by the school and must be returned if the student leaves ISD or at anytime the device is requested by the Tech Department or school. We always collect devices at the end of the school year to allow us to preform repairs and maintenance over the summer months.

These devices are covered by an accidental breakage warranty; any damage that is part of normal use or accidental damage will be covered by the warranty. In the event that a tablet is lost, stolden, or broken through negligence, the student and family will be responsible for replacement (\$1550USD for laptops or \$750 for 9th Grade Tablets) or repair.

Student Responsibilities Are:

- Bring to class everyday unless otherwise instructed (Keyboard, case, charger)
- Fully charge your device every night
- Do not leave device unattended
- Check ISD email regularly
- Backup your files regularly
- Do not download files during school hours unless directed to do so by teacher or technology staff
- Follow teacher instructions for use in class
- Keep food and drink away from device
- Clean device (you will be trained)
- Report problems, damage, or loss to Tech Department right away
- Store device correctly in case when not in use
- Do not apply stickers to your device
- Do not write on your device with pens or paint
- Follow ISD's acceptable use policy

Please take the opportunity to ask your son or daughter to demonstrate the device for you. Ask them regularly what they are doing with it. If you have concerns about inappropriate use, I suggest that you have them work in public spaces near responsible adults. With your help, we can help encourage responsible and effective use.

If you have any questions, you can contact me at itdirector@isd.sn.

Thank you,

IT Director

Please Sign this and return to the Technology Offices as soon as possible.

I UNDERSTAND AND AGREE TO FOLLOW ISD'S COMPUTER POLICIES

DATE _____

STUDENT NAME _____ STUDENT SIGNATURE _____

PARENT NAME _____ PARENT SIGNATURE _____



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